

Your L4 FM Journey

With Dynamic Training UK





Aims of the session

1. Delivery Model
2. EPA Requirements
3. Next steps

Delivery Model



Delivery Model

- Online Subject Delivery
 - Microsoft Teams
 - 9 key subject areas
 - Combination of Diploma units and Standards
 - Online Virtual Learning Resources
- 1:1 support on specific subject areas
 - Online
 - Timely assessment of submissions
 - < 2 weeks
- Progress reviews
 - Monthly – 1:1
 - Quarterly – Tripart
- Communication with you and employer (a team effort)
 - Regular updates on opportunities and progress

Progression to End Point Assessment (EPA)

In order to progress to EPA, you must first complete the mandatory requirements.

- Functional Skills (if not already held) to Level 2 or equivalent
- Level 4 FM Diploma Qualification
- Portfolio of evidence, containing:
 - Work products (Workbooks, Discussions, Digital Media, Workplace Project)
 - Reflective log
 - Workplace Observations
 - Off the Job Record
- EPA Proposal and Plan

Your EPA

4-part EPA

1. **Portfolio assessment & Project Proposal + Plan**
 - Subject to meeting all Knowledge, Skills and Behaviours using a variety of methods
 - Overview of intent against the requirement with key indicative timelines
2. **EPA 8,000 word Project**
 - 'Live' work-based written assessment
 - Uses 4 of the 8 apprenticeship standards
 - Consolidation of knowledge and skill
3. **Presentation to the EPA Panel**
 - Standard '6': Quality and stakeholder management in FM
 - No less than 15 minutes, and no more than 20 minutes
 - Up to a further 10 minutes for questions and answers
4. **Professional Discussion**
 - <1 hour
 - Q&A on working knowledge against the 8 standards



Next Steps

- Q&A
- Internal Management Discussions
- Expression of interest
- 1:1 or Tripart IAG
- Enrolment
- Success!



And Finally

My top tips to success

1. Communicate

- What do you need. From Dynamic or your employer. You must ask
- Inform. Something come up? Let us know. We're humans and we'll all listen
- Needs. Extensions, quiet time, accessibility...

2. Time Management

- A lot to achieve, so timeliness is key
- Unsure? Ask.

3. Balance

- The apprenticeship is full time, though there will be a need to strike a balance between the customers' needs, portfolio work and work from home*
 - *not all apprenticeships are achievable only in working hours. Some study may be required in quiet hours. To be discussed with Line Manager.

Open Forum: Questions, Comments...