

Your L4 APM Journey

With Dynamic Training UK





Aims of the session

1. Delivery Model
2. End Point Assessment (EPA)
3. Next steps

Delivery Model



Delivery Model

- Online Subject Delivery
 - Microsoft Teams
 - 8 key subject areas across the 14 Duties (31 Knowledge, 26 Skills, 5 Behaviours)
 - Online Virtual Learning Resources
- 1:1 support on specific subject areas
 - Online
- Timely assessment of submissions
 - < 2 weeks
- Progress reviews
 - Monthly – 1:1
 - <Quarterly – Tripart
- Communication with you and employer (a team effort)
 - Regular updates on opportunities and progress



Progression to End Point Assessment (EPA) (Gateway)

In order to progress to EPA, you must first complete the mandatory requirements.

- Functional Skills (if not already held) to Level 2 or equivalent
- Portfolio of evidence, containing:
 - Typically contain 20 discrete pieces of work products (Workbooks, Discussions, Digital Media, Workplace Project)
 - Reflective log
 - Workplace Observations
 - Off the Job Record
- 500-word project scoping document
 - For the project: report with presentation and questions
 - A project involves the apprentice completing a significant and defined piece of work that has a real business application and benefit

Your EPA

1. Portfolio assessment
 - Subject to meeting all Knowledge, Skills and Behaviours using a variety of methods
2. You will be asked to complete a project report.
 - The title and scope will be agreed with the EPAO at the gateway.
 - As part of the project, you need to write a project report
 - Maximum of 3500 (with a 10% tolerance).
 - You will have 12 weeks to complete the project and submit the project report to the EPAO
3. Presentation to the EPA Panel
 - Covers your chosen 5 apprenticeship standards
 - 20 minutes presenting, and 40 minutes Q&A
4. Professional Discussion
 - <1 hour

Overall Pass, Distinction, Fail



Next Steps

- Q&A
- Internal Management Discussions
- Expression of interest
- 1:1 or Tripart IAG
- Enrolment
- Success!

And Finally

My top tips to success

1. Communicate

- What do you need. From Dynamic or your employer. You must ask
- Inform. Something come up? Let us know. We're humans and we'll all listen
- Needs. Extensions, quiet time, accessibility...

2. Time Management

- A lot to achieve, so timeliness is key
- Unsure? Ask.

3. Balance

- The apprenticeship is full time, though there will be a need to strike a balance between the customers' needs, portfolio work and work from home*
 - *not all apprenticeships are achievable only in working hours. Some study may be required in quiet hours. To be discussed with Line Manager.

Open Forum: Questions, Comments...